

CITY OF BLACK DIAMOND

2009 Proposed Operating Budget



CITY OF BLACK DIAMOND

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2009 Budget Changes - Operating Funds

Fund	Beginning Fund Balance	Revenue	Total Sources	Expenditures	Ending Fund Balance	Total Uses
General Fund 001	250,000	4,827,273	5,077,273	5,077,273		5,077,273
Property tax adjustment		12,435	12,435			0
Sale Tax reduction		-10,000	-10,000			0
Ems Levy reduction		-21,896	-21,896			0
Adjust Drainage Utility to estimate		5,252	5,252			0
Take out duplicate exp. Lk Saw Wat Q.			0	-6,000		-6,000
Take out G. Voelpel's Cola			0	-5,684		-5,684
Reduce Council Retreat to 1,500			0	-3,500		-3,500
Insurance Adjustment			0	7,575		7,575
Adj. T. Redd's salary to Journey Acct.			0	-203		-203
Adjust Fund balance	6,397		6,397			0
General Fund Total	256,397	4,813,064	5,069,461	5,069,461	0	5,069,461
Street Fund 101	450,000	135,635	585,635	188,393	397,242	585,635
Insurance Adjustment			0	10	10	
Adj. T. Redd's salary to Journey Acct.			0	-10	-10	
Street Fund Total	450,000	135,635	585,635	188,393	397,242	585,635
Criminal Justice 122	20,000	110,550	130,550	125,957	4,593	130,550
Insurance Adjustment			0	272	-272	0
Criminal Justice Fund Total	20,000	110,550	130,550	126,229	4,321	130,550
Water Fund 401	100,000	443,902	543,902	424,740	119,162	543,902
Error - never entered				-118,369		-118,369
Debt Svc Transfer in from Water Cap.		125,000	125,000	243,369		243,369
Debt Svc Reimbursement from Palmer		102,187	102,187	102,187		102,187
Debt Svc Reimb. from YB Partners		703,366	703,366	703,366		703,366
Professional Services Error				197	-197	0
Insurance Adjustment				32	-32	0
Adj. T. Redd's salary to Journey Acct.				-27	27	0
Water Fund Total	100,000	1,374,455	1,474,455	1,355,495	118,960	1,474,455
Wastewater Fund 407	180,000	637,892	817,892	686,179	131,713	817,892
Soos Creek Incr 2.59 to 2.60 per mo		117	117	117		117
Insurance Adjustment			0	-1,606	1,606	0
Adj. T. Redd's salary to Journey Acct.				-27	27	0
Wastewater Fund Total	180,000	638,009	818,009	684,663	133,346	818,009
Stormwater Fund 410	30,000	266,452	296,452	243,128	53,324	296,452
11 months incr revenue at rate of \$13		104,600	104,600		104,600	104,600
11 months utility tax				4,628	-4,628	
NPDES Phase II			0	100,000	-100,000	
Interest on Debt Payment				400	-400	
Insurance Adjustment			0	32	-32	
Adj. T. Redd's salary to Journey Acct.			0	-27	27	
Wa State Storm Permit				765	-765	0
Stormwater Fund Total	30,000	371,052	401,052	348,926	52,126	401,052



City of Black Diamond Preliminary Budget 2009

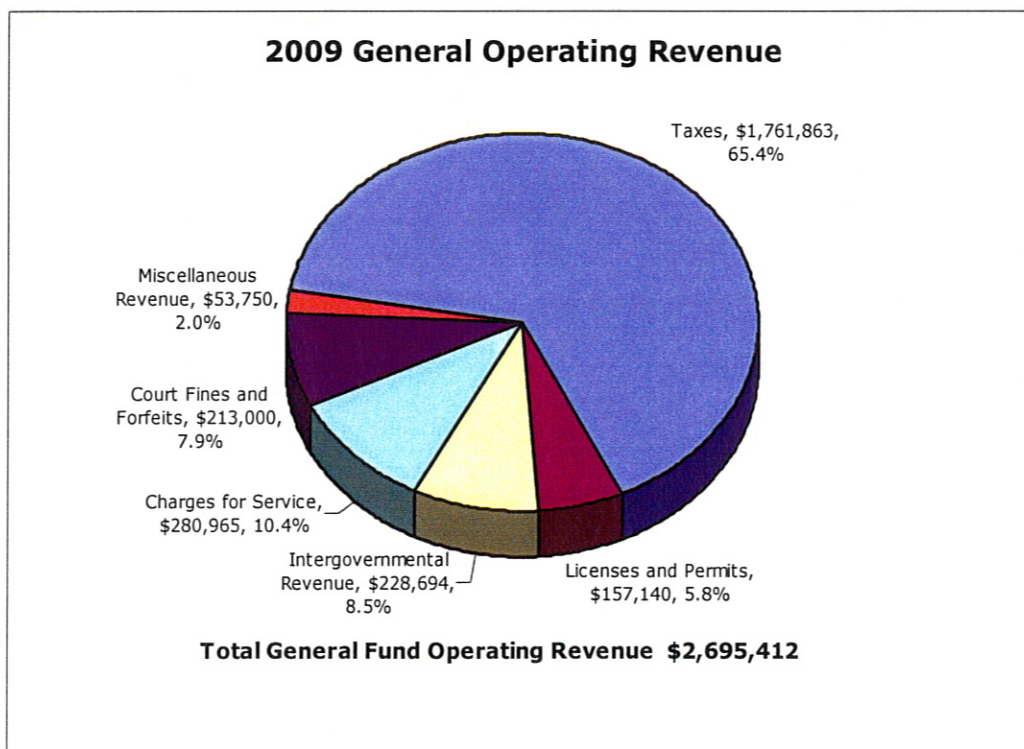
General Fund Summary

	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
REVENUE				
Taxes	1,691,886	1,761,863	69,977	4.1%
Licenses and Permits	153,950	157,140	3,190	2.1%
Intergovernmental Revenue	455,058	228,694	-226,364	-49.7%
Charges for Service	185,276	280,965	95,689	51.6%
Court Fines and Fees	168,100	213,000	44,900	26.7%
Miscellaneous Revenue	65,100	53,750	-11,350	-17.4%
Sub-total Operating Revenue	2,719,370	2,695,412	-23,958	-0.9%
Funding Agreement and Master Plan Dev.	3,171,822	2,117,652	-1,054,170	-33.2%
Beginning Fund Balance	252,609	256,397	3,788	1.5%
Total General Fund Sources	6,143,801	5,069,461	-1,074,340	-17.5%
EXPENDITURES				
Executive	14,109	15,072	963	6.8%
Legislative	12,355	12,827	472	3.8%
Administration	321,195	298,530	-22,665	-7.1%
City Clerk	81,364	84,580	3,216	4.0%
Finance	254,605	300,539	45,934	18.0%
Information Services	143,411	149,314	5,903	4.1%
Legal	112,000	87,000	-25,000	-22.3%
Municipal Court	277,501	293,839	16,338	5.9%
Police Department	1,641,694	1,699,849	58,155	3.5%
Fire Department	633,173	459,540	-173,633	-27.4%
Community Development	503,988	527,703	23,715	4.7%
Natural Resources	166,278	168,653	2,375	1.4%
Economic Development	139,458	155,811	16,353	11.7%
Facilities	87,284	99,166	11,882	13.6%
Parks	72,673	58,147	-14,526	-20.0%
Cemetery	17,320	17,659	339	2.0%
Central Services and Emp Benefits	30,939	41,402	10,463	33.8%
Studies, Funding and Deposits	1,634,454	599,830	-1,034,624	-63.3%
Total General Fund Expenditures	6,143,801	5,069,461	-1,074,340	-17.5%

2009 General Fund Revenue Sources

Total General Fund Revenue Sources are estimated at \$5,069,461 for 2009. The following chart reflects the draft 2009 General Operating Revenue budget of \$2,695,412. This is a decrease of \$23,958 from 2008. A graph on the last page includes all General Fund revenue sources.

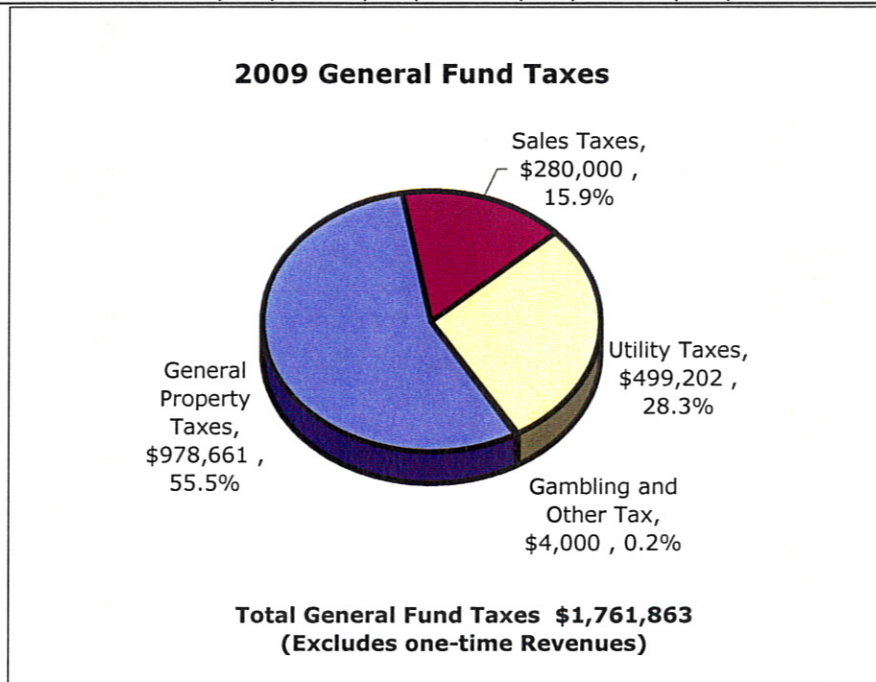
General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Taxes	1,712,519	1,773,367	1,691,886	1,761,863	69,977	4.1%
Licenses and Permits	116,825	183,646	153,950	157,140	3,190	2.1%
Intergovernmental Revenue	417,696	400,742	455,058	228,694	(226,364)	-49.7%
Charges for Service	179,850	163,094	185,276	280,965	95,689	51.6%
Court Fines and Forfeits	175,000	190,997	168,100	213,000	44,900	26.7%
Miscellaneous Revenue	61,500	80,335	65,100	53,750	(11,350)	-17.4%
Total Operating Revenue	2,663,390	2,792,181	2,719,370	2,695,412	(23,958)	-0.9%
Funding Agreement	865,000	815,639	1,691,834	1,673,652	(18,182)	-1.1%
Large Development Review, Deposits, SEPA and One time	524,134	218,851	1,479,988	444,000	(1,035,988)	-70.0%
Total Revenue	4,052,524	3,826,671	5,891,192	2,117,652	(1,054,170)	-17.9%
Beginning Fund Balance	423,050	1,518,973	252,609	256,397	3,788	1.5%
Total General Fund Sources	7,138,964	8,137,826	8,863,171	5,069,461	(1,074,340)	-12.1%



General Fund Taxes

Locally levied taxes represent Black Diamond's largest portion of revenues of \$1,761,863 or 65.4%. Taxes include real and personal property tax, local sales tax, utility taxes on utility services (water, sewer, electric, gas, cable and telephone) and gambling taxes. An overall increase of \$69,977 or 4.1% is anticipated for the 2009 Budget.

General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Taxes						
General Property Taxes	928,919	940,948	948,226	978,661	30,435	3.2%
Sales Taxes	244,900	305,497	280,000	280,000		
B & O Tax	115,000	82,758	15,000		(15,000)	-100.0%
Utility Taxes						
Solid Waste Tax	21,200	24,749	30,000	29,750	(250)	-0.8%
Cable TV Utility Tax			9,600	10,000	400	4.2%
Telephone Tax	132,000	142,513	140,000	135,000	(5,000)	-3.6%
Gas Utility Tax				5,600	5,600	n/a
Electrical Tax	215,000	203,405	210,000	240,000	30,000	14.3%
Water Utility Tax	19,000	29,098	21,800	23,900	2,100	9.6%
Drainage Utility Tax				18,452	18,452	n/a
Wastewater Utility Tax	31,000	41,908	33,660	36,500	2,840	8.4%
Sub-Total Utility Taxes	418,200	441,674	445,060	499,202	54,142	12.2%
Gambling and Other Tax	5,500	2,490	3,600	4,000	400	11.1%
TOTAL TAXES	1,712,519	1,773,367	1,691,886	1,761,863	69,977	4.1%



Property Tax

Property taxes are 55.5% of General Fund tax Revenue and expected to generate \$978,661 in revenue for the City in 2009. This includes a 1% tax levy increase of \$9,514 and \$20,921 in new construction taxes and other adjustments.

All revenues from property tax go directly to the General Fund in support of services such as police and fire protection. In 2008, 42% of property taxes or \$397,526 comes from a voted public safety levy that will expire in 2010. The levy vote for the City has gone down from 2.0315 per \$1,000 assessed valuation in 2005 to 1.5193 per \$1,000 in 2009. That equals an approximate 25% decrease in four years, due to Referendum 747 limiting the increase in property taxes to 1% above the previous year.

Sales Tax

Sales tax for the 2009 Budget is \$280,000 or 15.9% of tax revenue. For every \$100 spent in Black Diamond, \$8.60 is collected and is shared by various jurisdictions with Black Diamond receiving .85 cents.

Black Diamond's sales tax revenues are dependent on retail sales of products and services sold in Black Diamond as well as new construction. As Black Diamond does not possess a large retail sales tax base, annual revenues fluctuate due to construction activity. Sales tax revenue for 2009 is conservatively estimated as the economic climate going forward is uncertain at best.

Utility Tax

Utility taxes for Black Diamond are \$499,202 or 28.3% of General Fund taxes. Black Diamond levies a 6% tax on all public and private utilities such as electric, natural gas, water, sewer, telephone, and 5% on cable services. The 2009 Budget includes a 6% utility tax on stormwater, increases in electrical. Adding a storm water utility tax in 2009 has increased overall revenue projections by almost 12.2% or \$54,162.

Gambling Tax

The City of Black Diamond levies taxes on gambling activities as allowed by the State of Washington. Currently, the City receives gambling taxes on activities such as pull-tabs and amusement devices. Receipts from this tax are anticipated to increase by \$400 in 2009 based on current trend.

Licenses and Permits

Licenses and permits are designed to cover the cost of administration, inspection and other services for those occupations, trades and activities regulated by the City. These revenues include fees related to construction activities such as building, mechanical and plumbing permits, business licenses and franchise agreements with the garbage and cable companies. A 2.1% increase is projected based on development projections over 2008. Licenses and permits is forecast to bring to the City \$157,140 in receipts in 2009.

General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Licenses and Permits						
Business and Occupation Licenses	26,000	16,085	28,000	27,800	(200)	-0.7%
Cable Franchise Fees	40,225	48,229	48,000	49,000	1,000	2.1%
Building and Land Use Permits	50,000	118,405	77,150	78,340	1,190	1.5%
Gun Permits and Fingerprinting	600	927	800	2,000	1,200	150.0%
TOTAL LICENSES AND PERMITS	116,825	183,646	153,950	157,140	3,190	2.1%

Intergovernmental Revenue

Intergovernmental revenue includes grants, entitlements, shared revenues and payments for goods and services provided to the City from the state or other governmental entities. They include per capita distributed revenues such as liquor excise and profit taxes and state and federal grants. This source decreased in 2009 largely due to the merging of Fire District 17 to Fire District 44 in 2008, with a loss of \$185,935 from Fire District 17 reimbursement for 2009 plus a decrease of \$21,896 in King County EMS Revenue due to loss of Fire District 17. With the Fire District removed, the actual change in intergovernmental revenue shows a decrease of \$18,533, largely due to a decrease of city assistance from the State and some grant revenue in the Court that is not anticipated in 2009.

The City does receive local government assistance funds approved by the passage of ESSB 6050. This legislation is intended to provide ongoing financial assistance to cities and counties that have a low tax base and are having difficulty providing basic services. These funds are created by diverting small a portion of the real estate excise tax from the Public Works Trust Fund. The 2009 Budget anticipates a cut to 80% of 2008 level due to a decrease in state revenue. Actual revenue may even be as low at 60% of 2008.

General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Intergovernmental Revenue						
Fire District 17	164,700	158,910	185,935		(185,935)	-100.0%
King County EMS BLS Contract	46,359	50,087	70,413	53,104	(17,309)	-24.6%
Local City Assistance	92,000	98,675	90,000	80,000	(10,000)	-11.1%
Vessel Regis. Boat Safety	43,995	22,495	23,000	24,000	1,000	4.3%
Recycle Grants	18,437	18,436	18,435	18,435		
Liquor Board Tax and Profits	47,835	48,494	50,520	48,000	(2,520)	-5.0%
Other Grants and Intergov.	4,370	3,645	16,755	5,155	(11,600)	-69.2%
TOTAL INTERGOVERNMENTAL REVENUE	417,696	400,742	455,058	228,694	(226,364)	-49.7%

Charges for Service

This category includes charges and fees for various services the City performs such as plan check and zoning fees, traffic and marine schools, records services, copies, maps and publications, as well as charges for the Black Diamond Cemetery and Lake Sawyer parking fees. The \$95,689 increase in this revenue area is primarily due to the expansion of the Police traffic school to a full year. The Central Service allocation includes street, water, sewer and drainage portion of cost for copier, postage, paper, plotter maintenance, supplies, permitting system maintenance and supplies which increased \$32,059. The 2009 Budget also includes the addition of passport services for \$3,000.

General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Charges for Service						
Plan Check and Land Use Fees	51,000	70,347	36,100	33,400	(2,700)	-7.5%
Hearing Examiner			6,000	25,000	19,000	316.7%
Lake Sawyer Parking Fees			22,000	22,000		
Cemetery Fees			9,800	10,800	1,000	10.2%
Other Charges for Service	18,850	3,214	20,200	4,030	(16,170)	-80.0%
Police Traffic School	110,000	66,168	45,000	90,000	45,000	100.0%
Comprehensive Plan Amendment				9,000	9,000	
MPD Fees and Lot Charges			7,500		(7,500)	-100.0%
Annexation East				11,000	11,000	
TDR's			8,000	10,000	2,000	25.0%
Central Services ReImbursements		23,365	30,676	62,735	32,059	104.5%
Passport Services				3,000	3,000	
TOTAL CHARGES FOR SERVICE REV	179,850	163,094	185,276	280,965	95,689	51.6%

Court Fines and Forfeitures

This represents the City's portion of fines and forfeits collected on citations and other Municipal Court fees.

This is always a difficult area to budget as these revenues are based on citations issued, court decisions and of course the defendant's ability to pay. Due to anticipated credit card use of collection of fines, an increase in fees and infraction revenue is projected for 2009. Overall, this budget for 2009 increased by \$43,900 or 26%. However, this is only increased by about 10% over the level of 2008 collections.

General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Court Fines and Forfeits						
Court Traffic Fees and Infractions	126,200	141,475	109,300	151,500	42,200	38.6%
Court Non Traffic Fees and Infractions	9,100	10,192	12,600	4,800	(7,800)	-61.9%
Court Correction, Admin and Other Fees	39,700	39,331	47,200	56,700	9,500	20.1%
TOTAL COURT FINES AND FORFEITS	175,000	190,997	169,100	213,000	43,900	26.0%

Miscellaneous Revenue

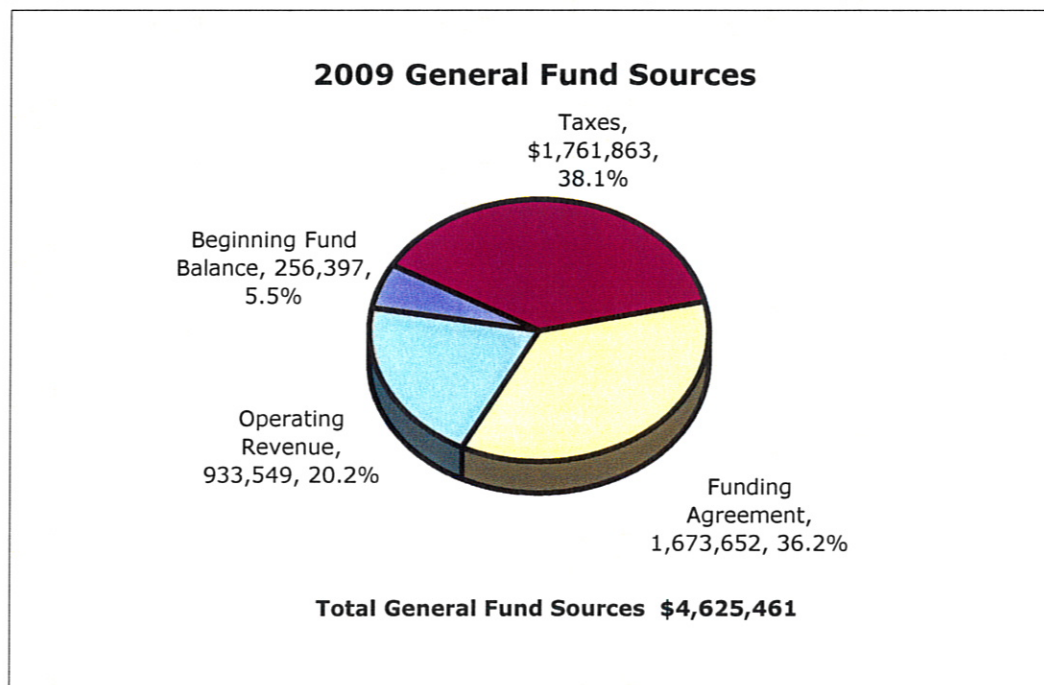
Miscellaneous revenue includes interest on investments and property and sales tax proceeds prior to their distribution. A decrease is projected in interest collected due to anticipated continued reduction in interest rates; also included is a sale of surplus equipment, which were the police boat and police cars.

General Fund Sources						
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
Miscellaneous Revenue						
Sale of Surplus Equipment		4,206	21,000	15,000	(6,000)	-28.6%
Interest	61,000	65,508	42,500	36,500	(6,000)	-14.1%
Other Miscellaneous	500	10,621	1,600	2,250	650	40.6%
TOTAL MISCELLANEOUS REVENUE	61,500	80,335	65,100	53,750	(11,350)	-17.4%

The Budget for Funding Agreement of ongoing costs for 2009 is \$1,673,652, which is a slight decrease from 2008 due to budgeting for actual costs. This category also includes the various one time costs of the furniture, equipment and move of City facilities as well as the many studies and deposits and Master Plan Development fees for Lawson and the Villages.

General Fund Sources					Chg \$	Change %
	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	2008- 2009	
Funding and Other Revenue						
Building Partner Funding Agreement						
Staff	600,000	576,113	1,336,834	1,308,652	(28,182)	-2.1%
Maintenance and Operations	90,000	90,000	180,000	180,000		
Legal	175,000	149,526	175,000	175,000		
Training and Miscellaneous				10,000	10,000	
Sub-Total Funding Agreement	865,000	815,639	1,691,834	1,673,652	(18,182)	-1.1%
Deposits and Studies	23,639	64,633	509,686	10,000	(499,686)	-98.0%
Facilities Furniture and Moves			341,552		(341,552)	-100.0%
Legal for SEPA			628,750	80,000	(548,750)	-87.3%
Large Development Review, Deposits	500,495	154,218				
Master Planned Development-Lawson				82,500	82,500	
Master Planned Development-The Villages				271,500	271,500	
Sub-Total one-time only Revenue	524,134	218,851	1,479,988	444,000	(1,035,988)	(3)
TOTAL FUNDING AND OTHER REVENUE	1,389,134	1,034,490	3,171,822	2,117,652	(1,054,170)	(3)

The chart below reflects the draft 2009 General Fund Revenue from page one plus the ongoing Funding Agreement revenue for staff, maintenance and operation and legal fees.



General Fund Expenditure Summary

	2007 Budget	2007 Actuals	2008 Budget	2009 Proposed	Chg \$ 2008- 2009	Change %
EXPENDITURES						
Public Safety						
Legal	104,350	122,404	112,000	87,000	-25,000	-22.3%
Municipal Court	194,072	230,245	277,501	293,839	16,338	5.9%
Police Department	1,632,680	1,679,332	1,641,694	1,699,849	58,155	3.5%
Fire Department	631,000	631,630	432,629	459,540	26,911	6.2%
Total Public Safety	2,562,102	2,663,611	2,463,824	2,540,228	76,404	3.1%
Maintenance of Buildings and Grounds						
Information Services	0	0	143,411	149,314	5,903	4.1%
Facilities	39,004	23,171	87,284	99,166	11,882	13.6%
Parks	47,000	47,101	72,673	58,147	-14,526	-20.0%
Cemetery	20,761	17,883	17,320	17,659	339	2.0%
Central Services and Emp Benefits	34,150	48,503	30,939	41,402	10,463	33.8%
Facilities M & O			180,000	159,000	-21,000	-11.7%
Total Maintenance of Buildings and Grounds	140,915	136,658	531,627	524,688	(6,939)	-1.3%
Development of Community						
Community Development	385,849	263,789	503,988	527,703	23,715	4.7%
Natural Resources	29,752	59,549	166,278	168,653	2,375	1.4%
Economic Development	55,250	33,638	139,458	155,811	16,353	11.7%
Total Development of Community	470,851	356,976	809,724	852,167	42,443	5.2%
Core Staff						
Executive Mayor	13,850	13,552	14,109	15,072	963	6.8%
Legislative Council	11,855	10,875	12,355	12,827	472	3.8%
Administration	96,622	122,369	321,195	298,530	-22,665	-7.1%
City Clerk	0	0	81,364	84,580	3,216	4.0%
Finance	217,319	172,971	254,605	300,539	45,934	18.0%
Total Core Staff	339,646	319,767	683,628	711,548	27,920	4.1%
Total Operating General Fund	3,513,514	3,477,012	4,488,803	4,628,631	139,828	3.1%
Studies and Deposits				440,830		
Total General Fund				5,069,461		

General Fund Net Operating Expenditures

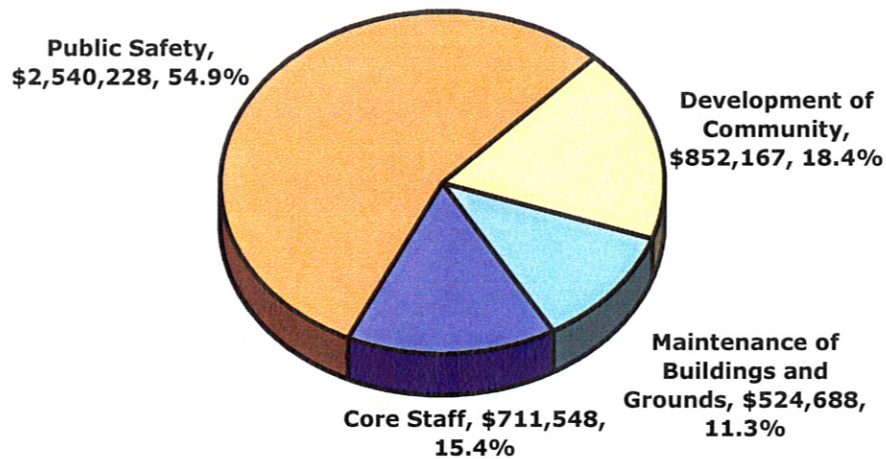
	2009 Proposed	Less Funding Agreement	Net Expenditu res
<i>EXPENDITURES</i>			
<i>Public Safety</i>			
Legal	87,000		87,000
Municipal Court	293,839		293,839
Police Department	1,699,849		1,699,849
Fire Department	459,540		459,540
Total Public Safety	2,540,228		2,540,228
<i>Maintenance of Buildings and Grounds</i>			
Information Services	149,314	135,127	14,187
Facilities	99,166	98,622	544
Parks	58,147	11,312	46,835
Cemetery	17,659	2,829	14,830
Central Services and Emp Benefits	41,402		41,402
Facilities M & O	159,000	159,000	0
Total Maintenance of Buildings and Grounds	524,688	406,890	117,798
<i>Development of Community</i>			
Community Development	527,703	353,514	174,189
Natural Resources	168,653	132,609	36,044
Economic Development	155,811	148,524	7,287
Total Development of Community	852,167	634,647	217,520
<i>Core Staff</i>			
Executive Mayor	15,072		15,072
Legislative Council	12,827		12,827
Administration	298,530	200,772	97,758
City Clerk	84,580		84,580
Finance	300,539	251,343	49,196
Total Core Staff	711,548	452,115	259,433
Total Operating General Fund	4,628,631	1,493,652	3,134,979
Studies and Deposits	440,830		
Total General Fund	5,069,461		



City of Black Diamond Preliminary Budget 2009

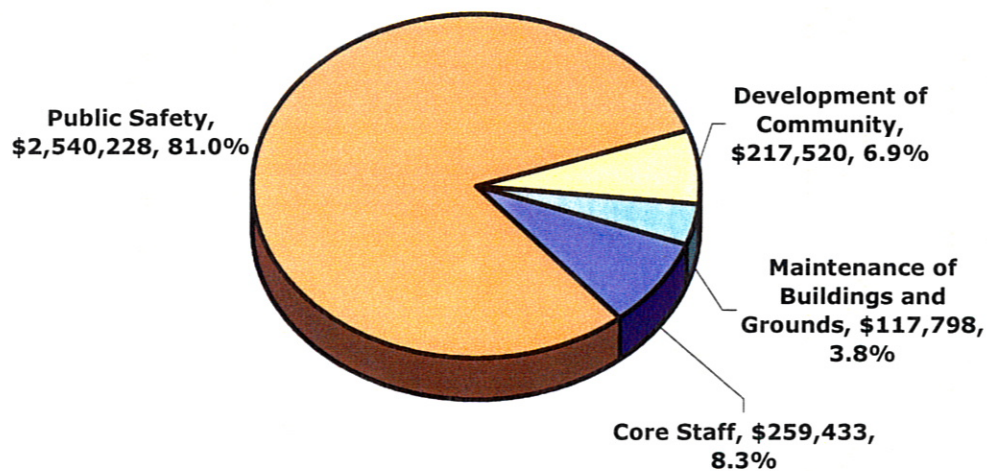
2009 General Fund Operating Expenditures

Total \$4,628,631



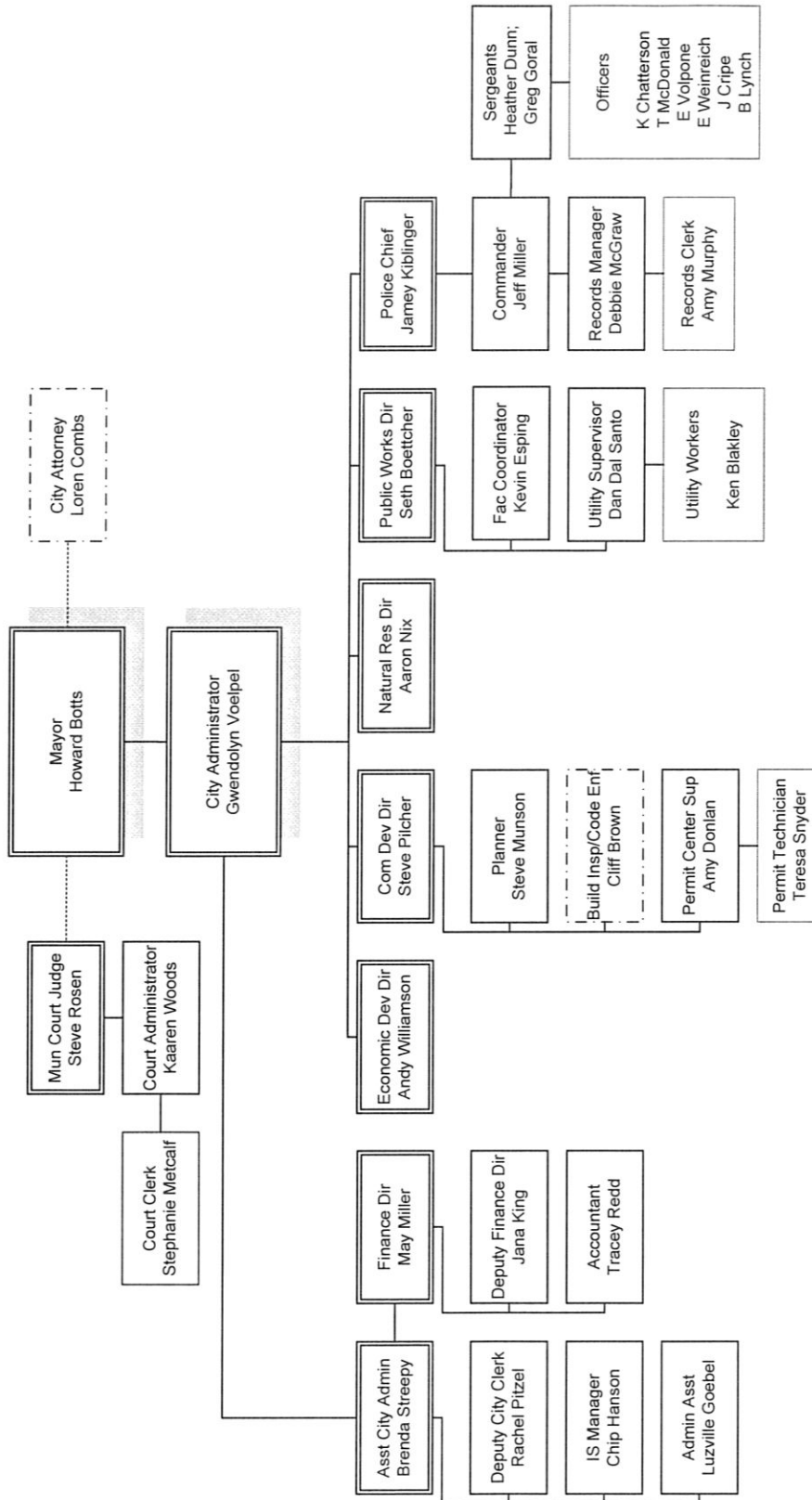
2009 General Fund NET Operating Expenditures

Total \$3,134,979



City of Black Diamond Departmental Organization (Personnel)

Tuesday, September 23, 2008



Note: Black Diamond is served by King County Fire District #44

--- Consultant
 Vacant Position

2009 Employee Allocations by Funding Source

Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Criminal Justice	Street Fund	Water Fund	Sewer Fund	Storm Water Fund
Municipal Court								
Court Administrator	1.0		1.00					
Court Clerk	1.0		1.00					
Total Court	2.0		2.0					
Administration								
City Administrator	1.0	0.30	0.50		0.02	0.06	0.06	0.06
City Clerk/Asst City Administrator	1.0	1.00						
Admin Assistant 1	1.0		0.10			0.3	0.3	0.3
Total Administration	3.0	1.30	0.6		0.0	0.4	0.4	0.4
City Clerk								
Deputy City Clerk	1.0		0.70		0.03	0.09	0.09	0.09
Total City Clerk	1.0		0.7		0.0	0.1	0.1	0.1
Finance Department								
Finance Director	1.0	1.00						
Deputy Finance Director	1.0	1.00						
Accountant 1	0.75		0.53		0.022	0.066	0.066	0.066
Total Finance	2.75	2.00	0.53		0.02	0.07	0.07	0.07
Information Services								
Information Services Manager	1.0	1.00						
Total Information Services	1.0	1.00						
Police Department								
Police Chief	1.0		1.00					
Police Commander	1.0		1.00					
Sergeant	2.0		2.00					
Senior Police Officer	6.0		5.00	1.00				
Police Officer	2.0		2.00					
Police Records Coordinator	1.0		1.00					
Police Clerk	0.63		0.63					
Total Police Department	13.63		12.63	1.00				
Community Development								
Community Development Dir	1.0	1.00						
City Planner	1.0		1.00					
Permit Technician Supervisor	1.0	1.00						
Permit Tech	1.0	1.00						
Total Community Development	4.0	3.00	1.00					
Economic Development								
Econ Development Director	1.0	1.00						
Total Economic Development	1.0	1.00						
Facilities Department								
Facilities Equipment Coordinator	1.0	1.00						
Total Facilities	1.0	1.00						
Stewardship								
Stewardship Director	1.0	1.00						
Total Stewardship	1.0	1.00						
Public Works								
Public Works Director	1.0	1.00						
Utilities Supervisor	1.0		0.10		0.15	0.25	0.25	0.25
Utility Worker	1.0		0.10		0.15	0.25	0.25	0.25
Utilities Operator	1.0		0.10		0.15	0.25	0.25	0.25
Seasonal Help for Parks	0.4		0.04		0.06	0.1	0.1	0.1
Total Public Works	4.4	1.00	0.34		0.51	0.85	0.85	0.85
Grand Total Budget Positions	34.78	11.30	17.80	1.00	0.58	1.37	1.37	1.37

* The Mayor and City Council are supported by the General Fund



City of Black Diamond Preliminary Budget 2009

Legislative Department

This section of the General Fund operating budget provides funding for the legislative branch of the City Government. The department consists of five Councilmembers who are elected to serve four-year terms at large, and represent all Black Diamond residents.

The City Council accomplishes City business during regular meetings and workstudies each month. Councilmembers also serve on Council Committees which meet on an as needed basis. Council duties include setting City policies, approval of the annual budget, authorizing inter-local agreements, contracts, ordinances and resolutions.

Four Councilmembers receive a stipend of \$160 per month, with the Mayor Pro Tem receiving \$200 per month. Additional training and travel budget has been added in 2009 for the City Council.

Legislative Department - City Council					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$11,105	\$10,875	\$11,105	\$10,977	-\$128
Telephone and Postage	150		150	150	0
Meals, Mileage and Lodging	250		350	600	250
Training and Memberships	250		650	1,000	350
Miscellaneous	100		100	100	0
Legislative Total	\$11,855	\$10,875	\$12,355	\$12,827	\$472



City of Black Diamond Preliminary Budget 2009

Executive Department

This part of the General Fund holds the Mayor's departmental budget. The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing City administration, presiding over all meetings of the Council, signing and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the City, and representing the City in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of \$1,000 per month. Other costs associated with the Mayor include communications, travel, training and other miscellaneous expenses. The budget increased in 2009 in most of these areas to reflect actual costs under budgeted in 2007 and 2008.

Executive Department - Mayor					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$13,150	\$12,948	\$13,109	\$13,022	-\$87
Telephone and Postage		401	100	500	400
Meals, Mileage and Lodging	500	171	400	750	350
Training and Memberships	150		450	750	300
Miscellaneous	50	32	50	50	0
Executive Total	\$13,850	\$13,552	\$14,109	\$15,072	\$963



City of Black Diamond Preliminary Budget 2009

City Administration

Administration is part of the General Fund operating budget and provides funding for the overall management of the City of Black Diamond. This budget holds salary and benefits for 80% of the City Administrator and 100% of the Assistant City Administrator. Additional expenses for training, office supplies, etc., for the Assistant City Administrator are in the City Clerk's budget.

In 2009 the City Administrator is allocated 20% to the utilities, 50% to the General Fund and 30% to the Yarrow Bay funding agreement. The Assistant position is 100% funded through the funding agreement. Additional funding of \$1,000 has been added for meals, mileage and lodging to provide travel for administration training, offset by reductions elsewhere. Because of the City Administrator allocation change, this budget decreased in 2009 by \$22,665.

Administration Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$74,322	\$108,394	\$303,995	\$284,083	-\$19,912
Office and Operating Supplies	750	2,748	3,650	650	-3,000
Professional Svcs	1,500	2,655	2,500	500	-2,000
Telephone and Postage	2,700	1,995	2,000	2,000	0
Meals, Mileage and Lodging	500	370	1,000	2,000	1,000
Training and Memberships	500	625	6,600	6,600	0
Miscellaneous	200	83	250	250	0
Insurance	1,150	1,124	1,200	2,447	1,247
Capital Outlay	15,000	4,340			0
Administration Total	\$96,622	\$122,334	\$321,195	\$298,530	-\$22,665



City of Black Diamond Preliminary Budget 2009

City Clerk Department

The City Clerk Department is responsible for managing the City's official records, including retention, archival and destruction, and processing all requests for public records; oversight of Council meetings, including agenda development and transcribing the official minutes; providing legal notices to the public regarding City business; coordinating elections; maintaining personnel files, interpretation of personnel policies and procedures, supporting the recruiting process and also maintaining and developing the City's website.

In years prior to 2008, this department was combined with Finance in the form of a Clerk-Treasurer position. This department includes the Assistant City Administrator/City Clerk and the Deputy City Clerk. The Deputy City Clerk is allocated 70% to the General Fund and 30% to Public Works funds. This budget reflects only the General Fund salary and benefits for the Deputy City Clerk, with the Assistant City Administrator/City Clerk salary and benefits being budgeted in Administration. Also reflected in this budget are expenses for training, office supplies, and other expenditures for both positions.

Increases have been included in the election line item to adequately fund a special election in August for the Public Safety Levy. There is additional funding for training, memberships and lodging for both the Assistant City Administrator/City Clerk and Deputy to attend the Washington State Municipal Clerks Association Annual Conference and for memberships to the International Institute of Municipal Clerks (IIMC) and the Washington State Municipal Clerks Association (WMCA). In addition, an increase of \$1,500 is for a semi-annual update to the Municipal Code book, due to the numerous code amendments that will be adopted in preparation for moratorium exit.

City Clerk Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$0	\$0	\$62,014	\$59,004	-\$3,010
Voter Registration & Election Costs			5,000	10,200	5,200
Office and Operating Supplies			2,000	2,000	0
Professional Services			5,000	6,500	1,500
Telephone and Postage			1,200		-1,200
Meals, Mileage and Lodging			750	2,000	1,250
Training and Memberships			1,500	2,300	800
Miscellaneous (incl printing & advertising & repairs/maint)			3,200	2,200	-1,000
Insurance			700	376	-324
City Clerk Total	\$0	\$0	\$81,364	\$84,580	\$3,216



City of Black Diamond Preliminary Budget 2009

Finance Department

The Finance Department is responsible for safeguarding the City's assets by insuring maximum utilization of revenues, providing financial support to City departments and recording and reporting accurate and timely financial information to the State, elected officials and to the Citizens of Black Diamond.

This Department provides the services of financial planning and reporting, accounting, accounts receivable, accounts payable, utility billing, payroll processing, cost accounting, business licensing, utility tax collections, cash and investment management and debt service. Finance prepares the Annual Budget, the Comprehensive Annual Financial Report, Capital Improvement Program reports and monthly financial updates.

This department has a Finance Director and a Deputy Finance Director supported by the YarrowBay funding agreement and a part time (75%) Journey Accountant position. The ¾ time position is allocated 70% to the General Fund and 30% to Public Works funds. The Finance Department increased by one full time employee in 2008 which allowed for the transfer of the payroll function from the City Clerk's office to Finance. Project management for the YarrowBay funding agreement and Water Systems Facility funding agreement has become increasingly complex involving careful financial tracking, regular reconciliation and reporting.

Budget was added in 2009 for the State auditor, not needed in 2008 as the City is on a two year schedule. The City contracted a sales tax analysis service; Tax Tools in 2008 previously unbudgeted. This service provides important information for the City's financial planning and economic development programs. Additional budget has been requested for training to attend workshops and conferences for the three positions. These classes are located in the Puget Sound area.

Finance Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$178,219	\$134,663	\$248,255	\$283,806	\$35,551
Office and Operating Supplies	2,800	3,324	1,000	2,500	1,500
Professional Svcs	1,200	17,310	1,000		-1,000
State Audit Fees	10,000	3,371		5,250	5,250
Tax Tool Services				1,200	1,200
Communications	3,000	2,570	1,200	300	-900
Meals, Mileage and Lodging	500	753	750	1,200	450
Advertising	3,300	1,420	100		-100
Insurance	1,350	1,333	700	2,383	1,683
Miscellaneous	250	111	200	300	100
Workshops and Training	1,200	465	900	3,600	2,700



City of Black Diamond Preliminary Budget 2009

Finance Department, Cont.					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Repairs and Maint.-Ext.	1,000				0
Repairs and Maint. -Int.	500				0
Admin. Book Publishing	2,000	843			0
Printing and Binding	2,000		500		-500
Records Grant Exp.		182			0
Election Costs	10,000	5,257			0
Capital Outlay Finance/Comp.		1,368			0
Finance Total	\$217,319	\$172,971	\$254,605	\$300,539	\$45,934



City of Black Diamond Preliminary Budget 2009

Information Services

The City of Black Diamond's Information Services Department is responsible for the procurement, administration and maintenance of the informational systems used by all of the City's departments. This department also provides on-line information for the public via the City website and databases.

Infrastructure upgrades were the emphasis in 2008 as the number of computers and servers were doubled to 50. Upgrades included telecommunications, network servers, printers, PCs and all interconnections. 2009 will be a year of expanding Information Services relating to City departments and the public.

This department has one full time regular employee funded through the YarrowBay funding agreement. Budget changes in 2009 include modest increases in repairs, training and allocated insurance offset by some reductions in professional services. Salary and benefits were adjusted to reflect cost of living adjustments.

Information Services Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$0	\$0	\$124,011	\$135,127	\$11,116
Office and Operating Supplies			500	250	-250
Small Tools & Minor Equip				1,000	1,000
Professional Svcs			10,000	2,000	-8,000
Professional Svcs. Web, Software, Misc.			5,000	5,000	0
Communications			500		-500
Lodging, Meals and Mileage			1,600	1,600	0
Insurance				1,087	1,087
Repairs and Maintenance				500	500
Miscellaneous			250		-250
Training and Memberships			1,400	2,750	1,350
Printing and Binding			150		-150
Information Services Total	\$0	\$0	\$143,411	\$149,314	\$5,903



City of Black Diamond Preliminary Budget 2009

Legal Department

The Legal Department represents the office of the City Attorney. The City Attorney provides Black Diamond with representation on a myriad of issues, including but not limited to providing legal analysis on civil issues, property acquisitions, land use issues, comprehensive plan issues and personnel matters.

The workload of the City Attorney generally includes providing civil legal service, preparing and review of ordinances and other legal documents to which the City is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact. This department is currently contracted with Loren D. Combs, VSI Law Group.

The 2009 budget was held at the 2008 level of \$57,500 of this amount \$17,500 was allocated to the Street, Water, Wastewater and Stormwater Funds for legal services provided to these functions. This left a base Legal budget in the General Fund of \$40,000 for 2009. The Legal budget also includes \$39,000 for the Prosecuting Attorney and \$8,000 for legal service on franchise agreements as well as funds for employment matters.

Legal Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
General Services	\$55,000	\$54,241	\$57,500	\$40,000	-\$17,500
Civil & Employment Svc	350	14,158	5,500	5,500	0
Prosecuting Attorney	39,000	47,071	39,000	39,000	0
Legal Other (contracts, etc.)	10,000	6,935	10,000	2,500	-7,500
Total Legal Department	\$104,350	\$122,404	\$112,000	\$87,000	-\$25,000



City of Black Diamond Preliminary Budget 2009

Municipal Court

The Black Diamond Municipal Court is a court of limited jurisdiction, managing a caseload of approximately 1,500 to 2,400 cases each year. These cases involve infractions, misdemeanors and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session, and is open to the public the 2nd, 3rd and 4th Wednesday of each month. The Court office is open Monday through Friday from 8:30 a.m. to 5:00 p.m.

Budget for the Court includes a full time Court Administrator, one full time Court Clerk, and contracted services provided by a Judge, Prosecutor and Public Defender. Budget is also needed for security and other miscellaneous expenses such as interpreters, office supplies, and training and travel costs. Security and public defender budgets have been increased in 2009 to accommodate actual costs.

It is part of the plan in 2009 to advertise an amnesty program allowing old collection accounts to be settled directly to the Court. This will alleviate collection fees added to accounts that have not been paid within the last eight years.

Municipal Court					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$119,822	\$125,187	\$169,616	\$184,943	\$15,327
Office and Operating Supplies	4,000	4,277	4,000	5,000	1,000
Professional Svcs - Judge	33,000	52,690	45,000	45,000	0
Professional Svcs - Protem		1,770	2,400	2,000	-400
State Auditor	4,000	405			0
Court Interpreter		2,211	2,000	2,000	0
Court Conflict Counsel		500			0
Computer Tech Service		463			0
Court - Legal Service		280			0
Temp Help		960			0
Video Conferencing			14,000		-14,000
Telephone and Postage	3,000	3,478	6,300	6,500	200
Meals, Mileage and Lodging			800	800	0
Training and Memberships	1,500	2,279	3,500	3,500	0
Advertising		70	1,000		-1,000
Miscellaneous				500	500



City of Black Diamond Preliminary Budget 2009

Municipal Court, Cont.					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Insurance	1,250	1,213	1,000	2,596	1,596
Jury Fees	1,500	898	1,500	1,500	0
Printing/Binding	3,000	2,531	4,000	5,000	1,000
Shredding Service		150	1,000	1,000	0
Brinks Security			1,000	500	-500
Capital Outlay	8,000	4,959	3,041		-3,041
Police Security/OT		7,821	7,344	18,000	10,656
Public Defender	15,000	18,103	10,000	15,000	5,000
Municipal Court Total	\$194,072	\$230,245	\$277,501	\$293,839	\$16,338



City of Black Diamond Preliminary Budget 2009

Police Department

The City of Black Diamond's Police Department provides twenty four hour law enforcement services to the citizens of Black Diamond and its visitors. The department's responsibility is to provide assistance to the public and to gain their cooperation and compliance with established regulations, city ordinances, and Washington State laws. All dispatch services are contracted through Valley Communications. Core services include responding to calls for service, proactive patrol, special operations, traffic enforcement, marine services, records, evidence, crime prevention, narcotics and criminal investigations.

The Black Diamond Police Department employs 13.63 full time employees; a Chief, Commander, two Patrol Sergeants, eight Officers, a Police Records Coordinator and a part time Police Clerk. In addition to normal patrol duties and assignments, we currently provide extended marine patrol, teach traffic safety education classes, court security, home and business security checks, and numerous other community safety programs such as block watch, national night out and D.A.R.E.

The 2009 budget has incorporated a couple of changes that include a firearms program and jail funds. Historically, the Black Diamond Police Department never had a firearms program. This is one area that is critical that the City provide to ensure not only the safety of the officers, but the citizens and the City.

The department will purchase three additional rifles. Historically, the Chief was the only administrator that carried a patrol rifle; however, every police officer should carry one. Most active shooter situations occur during the day, when administrators are going to be the first to respond. Some of these additional costs are off-set through the Capital Improvement Program.

The jail budget is extremely difficult to predict, however, based on current numbers 2009 costs have been estimated at \$40,000, an increase from the 2008 budget of \$32,841. We recently signed an agreement with Okanogan County for a daily rate of \$47, which we will use for long term commitments.

Training is also a very important part of the 2009 Police budget. The State requires a minimum of 24 hours per officer/per year. We also have state mandates on supervisors who have to complete certification processes. Dispatch fees through Valley Communications have increased approximately \$1.00 per call, which accounts for an increase in communications. The K-9 team has been extremely successful both on and off the street. They have had over 3,200 finds since they started in 2007 and recently seized \$3,000 from a cocaine suspect.

The K-9 Officer and dog play a huge role in educating the young. They often visit schools to give presentations on safety issues. This officer and dog team recently received the 'Civil Servant of the Year' award, which they are very deserving. The K-9 fund consists of overtime, training costs, association membership and care of the dog. This program has been self supporting. The program has received over four different grants from local businesses and rotary clubs around the area totaling over \$6,000 in 2008.



City of Black Diamond Preliminary Budget 2009

Police Department TOTAL Summary					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Police Operating	\$1,472,985	\$1,526,998	\$1,277,519	\$1,413,988	\$136,469
Police Communications	17,000	74,483	83,500	108,573	25,073
Police Capital Projects	41,741	17,042	76,711	500	-76,211
Prisoners and Detention	22,000	28,988	33,091	40,000	6,909
Police Building Costs	8,000	710	25,500	24,300	-1,200
Police Marine	70,954	31,110	145,373	112,488	-32,885
Law Enforcement Total	\$1,632,680	\$1,679,332	\$1,641,694	\$1,699,849	\$20,226

Police Marine

This part of the Police Department covers costs associated with patrolling Lake Sawyer. In an effort to provide the maximum amount of coverage to the lake residents, 2008 was the first year that all marine shifts were overtime shifts. The City provided 457 hours to marine patrol through summer and handled 125 marine details. Other than overtime, expenditures in this category should remain relatively consistent with years past. Costs in this area include operating supplies (buoys, rope, vests etc), fuel, small equipment, meals and mileage (associated w/marine training with 3 new officers to train), advertising, repairs and maintenance. It is important to note that we are one of only three cities in King County that receive grant monies from the Washington State Parks Office.

Police Department - Police Marine					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$44,817	\$25,735	\$88,912	\$102,223	\$13,311
Operating Supplies	1,500	548	800	300	-500
Fuel	350	2,130	350	4,080	3,730
Marine Small Equipment	200		200	2,260	2,060
Lodging, Meals and Mileage	500	892	1,000	1,725	725
Marine Advertising				400	400
Repairs and Maintenance	650	1,163	800	1,200	400
Training	442	240	200	300	100
Boat Vessel Exp.	22,495				0
Boat Launch Improvements		403			0
Police Marine, Boat			53,111		-53,111
Police MarineTotal	\$70,954	\$31,110	\$145,373	\$112,488	\$20,226



City of Black Diamond Preliminary Budget 2009

Law Enforcement- Police General Operating Expenses					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$1,237,210	\$1,311,368	\$1,126,579	\$1,264,146	\$137,567
Overtime	20,000	52,822	30,000	12,000	-18,000
Uniforms	6,700	13,390	7,000	9,000	2,000
Operating Supplies	4,000	11,652	8,000	13,959	5,959
Fuel	28,000	32,528	30,000	51,000	21,000
Fuel Marine-Alloc.		-1,959			0
Firearms Program	2,000	5,891	15,840	5,000	-10,840
Traffic Safety Equip.-Radar & FS		196	2,500		-2,500
2006-WASPC Traffic Safety Eq.	1,645				0
Professional Services	65,000	33,580	9,500	6,000	-3,500
State Examiner- Audit Fees	1,000	2,023			0
Civil Service Testing Costs	5,000			600	600
Officer Contracts	20,000				0
Firearms Outside Overtime			5,000		-5,000
Civil Service Testing Fees			8,000		-8,000
Lodging, Meals and Mileage	2,500	1,044	2,500	4,000	1,500
Advertising			300	400	100
Lease Payments	46,380				0
Insurance	20,500	18,130	19,600	23,783	4,183
Repairs and Maint.-Auto	8,000	25,053	8,000	10,000	2,000
Repairs and Maint.-Radios		4,403			0
Repairs and Maint.-Copier				300	300
Miscellaneous	2,250	10,357	500	1,000	500
Training and Memberships	2,300	3,722	3,700	11,800	8,100
Printing	500	2,797	500	1,000	500
Police Total	\$1,472,985	\$1,526,997	\$1,277,519	\$1,413,988	\$136,469



City of Black Diamond Preliminary Budget 2009

Fire Department

The City of Black Diamond contracts with Mountain View/Black Diamond Fire Department, King County Fire District No. 44, for fire services. The department's responsibilities include providing staff 24 hours a day, seven days a week in Black Diamond and providing rescue, firefighting, fire prevention, emergency medical services, disaster services and public education activities to citizens.

In past years Black Diamond provided Fire Service for Fire District 17 (in Lake Sawyer area). In the spring of 2008 Fire District 17 citizens voted to join Fire District 44 effective January 1, 2009. This reduced both revenue and expenditure in the 2009 Budget.

The Fire Department budget covers the contract with Fire District 44 less approximately \$200,000 that covered Fire District 17 costs in 2008. The contract increases annually by an agreed upon COLA, currently proposed at June Consumer Priced Index-West (CPI-W). Black Diamond also has a contract with Fire District 44 to provide Fire Investigation Services. The net effect is an increase of 6.2% in 2009.

Fire Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Fire contract	\$608,400	\$606,506	\$631,373	\$457,540	-\$173,833
Fire Investigation		1,753	1,800	2,000	200
Insurance	22,600	22,525			0
Miscellaneous		846			0
Total Fire Department	\$631,000	\$631,630	\$633,173	\$459,540	-\$173,633



City of Black Diamond Preliminary Budget 2009

Community Development Department

The Community Development section of the operating budget provides funding for the City's long-range planning and land use and building permitting functions. The Department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues. This section currently includes four full time employees; a Director, City Planner, Permit Supervisor and Permit Technician, and one contract employee serving as the Building Official/Code Enforcement Officer.

Currently, all salaries and benefits are being paid by the funding agreement with YarrowBay, except for building plan review and inspection services, funded through application fees, and 100% of the City Planner position which is paid out of the General Fund. Code enforcement activities of approximately two days per week are funded through the YarrowBay funding agreement. The remainder of expenses such as training, memberships, office supplies, and allocated costs are General Fund expenditures.

The Department grew in 2008 with the filling of the Permit Supervisor and Director's positions in March and April, respectively. In addition, an existing employee was promoted to the position of Permit Technician, which also resulted in increased salary and benefit costs. Since the Building Official position is a contract position and the amount of time spent in building plan review and permit inspection activities varies with construction activity, those costs tend to vary from year to year. Once the development moratorium has been lifted, a permanent Building Official position may be necessary by 2010.

The Department's budget includes funding for the Hearing Examiner, estimated to be approximately \$25,000 in 2009. These will all be pass-through funds, as the adopted fee schedule provides for full cost recuperation.

Other new or increased General Fund expenditures include:

- \$6,500 for the annual maintenance contract for the recently purchased permitting software
- Funding to allow for the purchase of public notice boards for use in land use actions (the cost of these will be charged to applicants)
- Increased budget for advertising notice of land use actions (this is consistent with Council's direction as part of its review of the new Zoning Code)
- Funds to cover the expense of printing copies of the new Comprehensive Plan, Zoning Code and Design Standards (copies for Council, Commission, staff and for sale to the public)
- Funding for Planning Commissioners' membership in the American Planning Association
- Increases in professional development for memberships, training, conferences (reflective of larger staff)



City of Black Diamond Preliminary Budget 2009

Community Development Summary					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
CD Administration			\$117,492	\$137,370	\$19,878
CD Planning			94,942	102,626	7,684
CD Permitting	\$174,445	\$109,127	235,554	236,457	903
Code Enforcement			50,000	25,600	-24,400
Hearing Examiner			6,000	25,000	19,000
Planning Commission				650	650
Comm. Development Total	\$174,445	\$109,127	\$503,988	\$527,703	\$23,715

Community Development - Administration					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$0	\$0	\$114,032	\$131,904	\$17,872
Operating Supplies, Books and Periodicals			1,250	1,250	0
Fuel			200	600	400
Professional Services			0	2,000	2,000
Telephone and Postage			500	0	-500
Meals, Mileage and Lodging			250	250	0
Training and Memberships			700	450	-250
Miscellaneous			100	100	0
Insurance & Pass Thru			460	816	356
Administration Total	\$0	\$0	\$117,492	\$137,370	\$19,878



City of Black Diamond Preliminary Budget 2009

Community Development - Planning					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$89,345	\$47,682	\$85,682	\$89,227	\$3,545
Operating Supplies, Books and Periodicals	1,350	4,217	1,250	2,530	1,280
Fuel	250		200		-200
Advertising	1,500	761	500	600	100
Professional Services	15,000	13,777	4,500	2,000	-2,500
Telephone and Postage	15,000	2,048	500	1,200	700
Meals, Mileage and Lodging	250	0	750	1,200	450
Training and Memberships	500	549	1,000	2,825	1,825
Miscellaneous	500	0	100		-100
Printing				2,500	2,500
Insurance & Pass Thru	3,050	820	460	544	84
Planning Total	\$126,745	\$69,854	\$94,942	\$102,626	\$7,684

Community Development - Permitting					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$139,045	\$43,478	\$162,594	\$178,810	\$16,216
Operating Supplies and Periodicals	800	3,446		2,700	2,700
Fuel					0
Permit Software Maintenance		538		6,500	6,500
Inspections & Plan Check	30,000	52,711	72,000	40,000	-32,000
Communication - Public Notice		249		2,400	2,400
Advertising				2,400	2,400
Meals, Mileage and Lodging	1,250	28	250	1,000	750
Repairs and Maintenance		2,476			
Training and Memberships	1,900	170	250	1,080	830
Miscellaneous		21			0
Insurance & Pass Thru	1,450	6,010	460	1,567	1,107
Permitting Total	\$174,445	\$109,127	\$235,554	\$236,457	\$903



City of Black Diamond Preliminary Budget 2009

Natural Resources Department

The City of Black Diamond's Natural Resources Department manages the purchase, restoration and maintenance of the City's natural resources and providing guidance in balancing the protection of the environment and a strong, vibrant economy. Inherent to the Natural Resources Department is significant overlap with the City of Black Diamond's Parks, Recreation and Open Space Program. The Natural Resources Department has and will continue to provide back-up in the development of the City's Comprehensive Parks, Recreation and Open Space Plan as components to this program fall under the responsibilities of this Department.

Natural Resource Department responsibilities involve management of the City's Transfer of Development Rights (TDR's) Program and to help ensure the quality of life that residents of Black Diamond have come to expect. Environmental sensitivity is also part of the City's vision for the future. The Natural Resources Director is the single full time employee in this department, and is supported by the funding agreement with YarrowBay.

No significant increases or decreases are proposed for the Natural Resources Department other than standard increases for insurance. A small amount will be allocated towards the development of the City's Invasive Species Removal Program, none of which will be utilized for staff, but as seed money for other grant opportunities to make a dent in this city-wide problem, with impacts to both public and private land ownership.

Natural Resources Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits			\$121,168	\$132,609	\$11,441
Office Supplies				500	500
Plotter Supplies			500	1,500	1,000
PSE/School Recycle	\$500	\$499			0
In Concert w/Enviro. Education			500	500	0
Professional Services			750		-750
Communications			500		-500
Lodging, Meals and Mileage			1,200	1,285	85
Insurance			460	1,087	627
Maintenance and Repair-Plotter				2,800	2,800
Miscellaneous			250		-250
Training and Memberships			1,450	1,450	0
Printing and Binding			500	500	0
Stewardship/Water Quality	5,215	5,553	5,300		-5,300
K/C Wtr. Qual-Lk. Sawyer		5,971			0



City of Black Diamond Preliminary Budget 2009

Natural Resources Department, Cont.					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
WIRA 9 Membership	3,700	4,066	3,700	3,735	35
PS Clean Air Assmt.	1,900	1,824	2,000	2,187	187
Env. Prot. Rev- MKT Gravel Op		24,200	10,000		-10,000
Recycling Program Grant	18,437	17,436	18,000	18,000	0
Invasive Plant Removal				2,500	2,500
Physical Environment Total	\$29,752	\$59,549	\$166,278	\$168,653	\$2,375



City of Black Diamond Preliminary Budget 2009

Economic Development Department

The City of Black Diamond's Economic Development Department provides a bridge between private and public sectors to assist with the economic growth of the community in areas of job creation and retention through recruitment and expansion of businesses and developments.

Economic Development Department responsibilities involve implementing strategies that will aid in business attraction. The goal is to increase the job base while maintaining the current jobs in Black Diamond, and to develop and maintain Economic Development related data and databases necessary for business recruitment.

Economic Development also has the primary responsibility to develop and enhance partnerships with agencies, utilities, transportation, and other economic development allies. This department also manages land acquisitions and project planning for City owned development projects.

The Economic Development Director is the single full time employee in this department and is supported by the YarrowBay funding agreement.

Economic Development Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$55,250	\$32,116	\$132,248	\$144,524	\$12,276
Office and Operating Supplies		88	1,000	1,350	350
Professional Svcs			2,000	2,000	0
Telephone and Postage		223	500	1,000	500
Meals, Mileage and Lodging		477	1,350	2,000	650
Training and Memberships		735	1,450	3,450	2,000
Miscellaneous			450	400	-50
Insurance			460	1,087	627
Economic Development Total	\$55,250	\$33,639	\$139,458	\$155,811	\$16,353



City of Black Diamond Preliminary Budget 2009

Capital Facilities Department

The City of Black Diamond's Capital Facilities Department is responsible for the long term planning of the City's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture and equipment.

The Capital Facilities Department has one full time regular employee supported by the YarrowBay funding agreement. New items requested for this department include a uniform allowance and additional tools and budget for equipment rental. Some training has been added so that the department is current on best practices in repair, planning and maintenance. This department has been separated from the Funding Department in 2009.

Capital Facilities Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$0	\$0	\$87,284	\$93,822	\$6,538
Uniforms				200	200
Fuel				2,400	2,400
Small Tools and Equipment				500	500
Rentals				1,200	1,200
Insurance				544	544
Training				500	500
Economic Development Total	\$0	\$0	\$87,284	\$99,166	\$11,882



City of Black Diamond Preliminary Budget 2009

Parks and Recreation Department

The City of Black Diamond's Park Department provides maintenance of the three active parks including the Eagle Creek Park that provides a basketball court and benches, a BMX track, a boat launch facility on Lake Sawyer and the downtown park that provides tennis courts, picnicking, and a skate board facility. In addition to the active parks the City has two passive parks including the Union Stump historical marker and the Coal Car Triangle historical marker. The City also has a 168 acre undeveloped park at the south end of Lake Sawyer. The Parks Department has 35.2% of a full time employee dedicated to the maintenance of the City parks and supported by the General Fund. In total the City has 173.5 acres of park property.

Parks and Recreation					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$10,594	\$11,475	\$45,273	\$36,231	-\$9,042
Historical Electric	\$3,000	\$3,986	3,200	5,000	1,800
Portable Restroom Facility	1,350	1,262	2,500	2,500	0
Operating Supplies	1,500	1,905	2,500	2,500	0
Park Signage			500	450	-50
50th Anniversary Supplies			2,000		-2,000
Fuel				1,000	1,000
Professional Services	1,000	1,395	1,000	1,000	0
Prof. Svs.-50th Anniversary			3,000		-3,000
Communications				600	600
Rental of Equipment				600	600
Insurance Allocation	4,000	5,283	5,600	5,266	-334
Utilities		118	100	1,000	900
Repairs and Maintenance Ext.	350	951	1,000		-1,000
Repairs and Maintenance Int.	500	186	1,000	1,000	0
Miscellaneous	1,706	591		500	500
Park Improvements	23,000	19,948	3,500		-3,500
Parks Equipment			1,500	500	-1,000
Parks and Recreation Total	\$47,000	\$47,100	\$72,673	\$58,147	-\$14,526



City of Black Diamond Preliminary Budget 2009

Cemetery Department

The City of Black Diamond's Cemetery Department provides operations and maintenance of the cemetery. This involves coordinating burials, sale of cemetery plots, providing physical burial services and maintaining the cemetery grounds. The burial fees cover the costs associated with the burial.

The Cemetery Department has 18.8% of a full time employee dedicated to the cemetery functions. The cemetery is supported by the General Fund. The City mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks for the drier months during the growing season.

Cemetery					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	\$13,901	\$14,587	\$13,100	\$14,121	\$1,021
Operating Supplies	500	114	500	500	0
Vaults and Liners	3,400	330	500	500	0
Fuel	500	\$490	350	500	150
Insurance	1,600	1,569	1,700	838	-862
Repairs and Maintenance Ext.	500	52	500	500	0
Repairs and Maintenance Int.	250	76	500	500	0
Miscellaneous	50	11	50		-50
Cemetery Sales Excise Tax	\$60	\$148	\$120	\$200	\$80
Cemetery Improvements		\$537			
Cemetery Total	\$20,761	\$17,913	\$17,320	\$17,659	\$339



City of Black Diamond Preliminary Budget 2009

Central Services and Employee Benefits

Central Services and Employee Benefits budget captures shared costs for various departments, including office and operating supplies, copier costs, postage, utilities, custodial services and building insurance.

Costs that benefit a variety of departments are paid from Central Services and then allocated through cost allocations. Employee Benefit budget includes employee and elected official recognition, awards and an annual banquet.

Central Services and Employee Benefits					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Central Services					
Office and Operating Supplies	4,000	5,124	250	4,500	4,250
Communications (Tele/Post)		3,362		7,320	7,320
Utilities	8,000	11,217		1,300	1,300
Copier Maintenance	2,200	2,283		4,000	4,000
Prof Services	\$10,000	\$12,003	\$15,000	\$4,500	-10,500
Custodian	\$5,700	\$7,200			0
Insurance			\$4,500	\$6,332	1,832
Miscellaneous, Printing & Memberships	\$1,250	\$3,081	\$8,189	\$8,450	261
Employee Benefits					
Recognition and Awards	\$500	\$4,233	\$500	\$3,500	\$3,000
Travel and Training - Retreat	2,500		2,500	1,500	-1,000
Central Svcs and Emp Ben. Total	\$34,150	\$48,503	\$30,939	\$41,402	\$10,463



City of Black Diamond Preliminary Budget 2009

Funding Agreement, Studies, Deposits and Interfund Transfers

This area of the General Fund budget includes one time only cost, transfers, deposits, studies, maintenance and legal costs and the Funding Agreement.

The 2009 budget includes \$80,000 for legal service for SEPA, as well as professional service and legal for the Lawson and Village Master Plan Development. Also included for 2009 is legal service of \$175,000 for the YarrowBay funding agreement and the allowed funding agreement allocations for facility leases and costs.

Interfund Transfers, Studies, Deposits and Funding					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Professional Services	\$11,700	\$4,313			\$0
Capital Outlay		13,434	25,000		-\$25,000
Transfers	37,961	27,332	29,000		-\$29,000
Studies & SEPA	281,590	131,427	751,230	80,000	-\$671,230
Deposits	200,000	153,165	10,000		-\$10,000
Master Plan Development				185,830	\$185,830
Funding Agreement (Legal and Maintenance)	424,074	243,560	819,224	334,000	-\$485,224
Total Misc, Funding, Etc.	\$955,325	\$573,231	\$1,634,454	\$599,830	-\$1,034,624



City of Black Diamond Preliminary Budget 2009

Street Department

The Street Department is responsible for maintaining and upgrading public streets and sidewalks, street lighting, traffic control signs, signals and pavement markings to provide the public with a convenient and safe street system in Black Diamond.

Street Fund Revenue

Revenue has been projected down slightly in 2009 to \$23.41 per capita of 4,155 citizens, due to high gasoline prices and consequential downward effect on miles driven. A decrease in interest collected on investments is also forecast for 2009. The funding reimbursement is less due to allocation of staff to the Stormwater utility.

Street Department - Operating Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
Street Gas Tax	\$101,921	\$98,981	\$104,318	\$101,424	-\$2,894
Licenses and Permits	8,500	6,875	8,500	4,000	-4,500
Total Street Operating Revenue	\$110,421	\$105,856	\$112,818	\$105,424	-\$7,394

Street Department - Other Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Street Revenue					
Interest	\$9,400	\$19,331	\$15,000	\$9,000	-\$6,000
Grants	37,550	37,550			
Funding Reimbursement			35,874	21,211	-14,663
Beginning Cash and Investments		544,968		450,000	450,000
Subtotal Other Street Sources	46,950	601,849	50,874	480,211	429,337
Total Street Fund Sources	\$157,371	\$707,705	\$163,692	\$585,635	\$421,943



City of Black Diamond Preliminary Budget 2009

Street Operating Expenses

No increase in level of service is proposed. The Street Department accounts for about 15% of the Public Works staff costs. The distribution of uniforms, supplies, fuel and training and central service allocations were redistributed for a more equitable share of costs between the Street Department and utility funds.

Street Department - Operating Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Operating Expenses					
Salary and Benefits	\$61,589	\$60,558	\$74,782	\$75,324	\$542
Uniforms and Office Supplies	750	433	750	300	-450
Operating Supplies	4,550	5,174	12,000	8,500	-3,500
Fuel	2,500	3,209	2,500	4,000	1,500
Street Lighting	27,000	23,769	24,500	24,500	0
Street Signs	1,000	1,100	1,000	2,000	1,000
Street Striping	4,500	3,252	4,500	4,500	0
Traffic Signal Maintenance	2,500	2,554	3,500	3,500	0
Repairs and Maintenance	5,750	3,431	3,500	4,500	1,000
Professional Services	17,777	3,922	8,500	6,880	-1,620
FEMA Reimb	19,505	19,505			0
Utilities	650	1,073	2,600	3,750	1,150
Miscellaneous, Training, Meals	500	295	2,000	1,700	-300
Insurance	1,300	2,257	1,600	2,664	1,064
Central Service Allocation				6,275	6,275
Total Street Operating Expenses	\$149,871	\$130,532	\$141,732	\$148,393	\$6,661

Street Other Expenses

These funds are proposed to be transferred to the Equipment Reserve Fund and to street capital projects.

Street Department - Other Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
Transfer to Capital Street Preser.				\$30,000	\$30,000
Transfer to Street Equip Cap Res.	\$7,500	\$7,500	\$7,500	10,000	2,500
Transfer to TIB Grant Matching	107,500		107,500		-107,500
Ending Cash and Investments		569,673		397,242	
Subtotal Other Uses	115,000	577,173	115,000	437,242	-75,000
Total Street Fund Uses	\$264,871	\$707,705	\$256,732	\$585,635	-\$68,339



City of Black Diamond Preliminary Budget 2009

Criminal Justice Fund

The Criminal Justice Fund was established to account for the financial resources to be used for programs relating to Criminal Justice activity. Financial resources primarily come from the State through RCW 82.14.330 that is based on per capita data and the crime rates. Monies are to be used for Criminal Justice activities through innovative law enforcement programs.

Criminal Justice revenue includes criminal justice tax money, state shared revenue (former Community Trade and Economic Development or CTED funds), criminal justice population revenue, revenue from the sale of seized property from non-drug felony cases and small grants. These monies are determined by the State each year. The Criminal Justice Fund primarily supports one full time officer assigned to Criminal Justice. Additional funds are used for special training, the Police K9 (dog) program, our policy and procedure manual, training and some communication costs.

Criminal Justice - Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Revenue					
Beginning Cash and Investments		\$47,055	\$17,000	\$20,000	\$3,000
Local Criminal Justice Funds	\$89,870	100,315	101,000	103,000	2,000
Criminal Justice Population	1,000	1,944	1,000	1,000	0
Special Programs	3,104	3,147	3,200	3,800	600
Grants and Donations	1,000	100	100	250	150
Confiscated and Forfeited		2,562	2,000	1,500	-500
Interest	1,950	3,527	1,118	1,000	-118
Criminal Justice Operating Sources	\$96,924	\$158,650	\$125,418	\$130,550	\$5,132

Criminal Justice - Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Expenditures					
Salaries and Benefits	\$58,053		\$78,105	\$102,223	\$24,118
Operating Supplies	500	\$580	1,750	1,000	-750
Investigations	6,500	3,263	1,773		-1,773
Communications	8,000	7,662	8,000	3,300	-4,700
Lodging, Meals, Mileage	500		500		-500
Training & Training Bldg Rent	5,000	8,186	5,000	9,434	4,434
K9 Program	1,500		1,000	3,507	2,507
Capital Outlay (includes vehicles)		65,172	21,340		-21,340
Lexipol			7,950	5,950	-2,000
Insurance				815	815
Ending Cash and Investments		73,787		4,321	
Total Criminal Justice Uses	\$80,053	\$158,650	\$125,418	\$130,550	\$811



City of Black Diamond Preliminary Budget 2009

Water Department

The Water Department provides clean, safe and reliable drinking water to the residents of Black Diamond. This Department is responsible to efficiently plan, design, construct and maintain the water system to ensure and provide a safe and dependable water supply for our water customers and for the Fire Department.

Operating Revenue

Monthly billing for the water utility is used to pay for the monitoring, testing, pumping, maintenance and replacement of the existing water system. Revenue has increased very little even with growth because of lower per household water consumption due to a wet and cool summer, and from old meters that are suspect of running slower with age. A rate increase will be considered by the City Council along with the budget.

Water Department - Operating Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
User Charges	\$343,200	\$348,758	\$351,600	\$346,000	-\$5,600
Rate Increase 15%				51,750	51,750
Water Operating Revenue	\$343,200	\$348,758	\$351,600	\$397,750	\$46,150

Other Revenue

New service fees and capital facility charges cover the cost of expanding the water system to meet the needs of new customers and are used for capacity projects. This revenue has been moved to the Water Capital Fund. Because of the slow economy and the troubled housing market, meter installation charges are estimated at a conservatively low level in 2009.

Water Department - Other Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Revenue					
Yarrow Bay PW Reimb			37,415	35,352	-2,063
Late Charges/name changes	11,950	10,553	8,000	9,500	1,500
Meters-Installations chg	22,500	20,750	1,000	200	-800
Investment Interest	22,500	29,426	8,000	1,100	-6,900
Connection Charges	163,250	200,209	12,000		-12,000
Developer Debt Contribution	910,851	910,850	853,114	805,553	-47,561
Transfer Water Capital Debt Svcs			253,900	125,000	-128,900
Subtotal Other Revenue	\$1,131,051	\$1,171,788	\$1,173,429	\$976,705	-\$196,724
Beginning Cash and Investments		\$658,032		\$100,000	
Total Water Revenue	\$1,474,251	\$2,178,578	\$1,525,029	\$1,474,455	-\$150,574



City of Black Diamond Preliminary Budget 2009

Water Department Operating Expenses

Although some of the traditional staff allocation shifted over to the new Stormwater Fund there is an addition of general fund administration for a more equitable cost share of administrative support resulting in minimal change in salary expense. Insurance, supplies/fuel and training were reduced primarily because of establishing a set distribution of costs between the various public works funds. The cost allocation was increased to cover an equitable share of office and city hall costs. The utility tax increased to reflect the proposed water rate increase.

Water Department - Operating Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Operating Expenses					
Salary and Benefits-Direct	\$197,824	\$183,855	\$146,126	\$150,593	\$4,467
Supplies/fuel	24,850	29,845	5,750	4,800	-950
Caustic	10,000	6,731	10,000	8,800	-1,200
New Hook up meters	20,000	0	10,000	2,000	-8,000
Insurance	26,000	25,778	28,000	21,972	-6,028
Professional Services	5,000	13,352	5,000	5,248	248
Water Testing	3,000	3,119	3,000	3,300	300
Health Dept Permit				1,600	1,600
Repairs & Miscellaneous	20,283	6,091	8,750	1,750	-7,000
Travel, memberships, training	3,250	42	2,750	2,000	-750
Utilities	27,500	32,874	22,140	30,000	7,860
Legal Services				4,140	4,140
Audit	4,000	4,315		5,000	5,000
Central Service Cost Allocation	0	12,894	1,500	18,820	17,320
Taxes - City Utility 6%	36,000	47,032	23,500	29,400	5,900
Taxes - State Utility 3.5%			21,500	17,150	-4,350
Total Water Operating Expenses	\$377,707	\$365,929	\$288,016	\$306,573	\$18,557



City of Black Diamond Preliminary Budget 2009

Water Department Other Expenses

The debt service was reallocated between water operating and the water capital fund. The Meter Replacement Program has been shifted to the capital fund.

Water Department - Other Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
Transfer for Equipment-CIP	80,000	38,750	7,500		-7,500
Transfer to Water Reserves		300,000			
Debt Services Water Portion	250,851	250,851	254,197	243,369	-10,828
Debt Services Developer Portion	910,851	910,850	853,114	805,553	-47,561
Debt Services-Pay off Rev Bond			32,000		-32,000
Meter Replacement Program			5,000		-5,000
Water Rights			20,000		-20,000
Subtotal Other Expenditures	\$1,241,702	\$1,500,451	\$1,171,811	\$1,048,922	-\$75,328
Ending Fund Balance		\$312,198		\$118,960	
Total Water Expenditures	\$1,619,409	\$2,178,578	\$1,459,827	\$1,474,455	-\$56,771



City of Black Diamond Preliminary Budget 2009

Wastewater Department

The Wastewater Department provides for the maintenance and replacement of the sewer collection system, customer billing and payment collection. Also this Department provides contract administration for Soos Creek Water and Sewer and King County for transmission and treatment of sewage from Black Diamond.

Operating Revenue

The increase in revenue is due to a pass through of a King County Sewer rate from \$27.95 to \$31.90 per month and a Soos Creek rate increase of \$0.14 a month. There is no local rate increase proposed for sewer.

Wastewater Department - Operating Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
Pass Through Metro charges				\$377,332	
Pass Through Soos Creek charges				42,043	
City charges	\$540,000	\$554,752	\$589,360	179,682	-\$409,678
Reim Hook up Charges	3,700	4,370	2,100		-2,100
Wastewater Operating Revenue	\$543,700	\$559,122	\$591,460	\$599,057	-\$409,678

Other Revenue

Connection Charges are now accounted for in the Wastewater Capital Fund. Investment interest is down due to anticipated lower interest rates on City investments next year.

Wastewater Department - Other Revenue					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Revenue					
Yarrow Bay PW Reimbursement			\$74,830	\$35,352	-\$39,478
Investment Interest	43,000	64,366	16,000	3,600	-12,400
Connection Charges	16,000	52,000	12,600		-12,600
Metro Reimbursement		78,251			0
Subtotal Other Rev	\$59,000	\$194,617	\$103,430	\$38,952	-\$64,478
Beginning Cash and Investments		\$926,727		\$180,000	
Total Wastewater Revenue	\$602,700	\$1,680,466	\$694,890	\$818,009	-\$474,156



City of Black Diamond Preliminary Budget 2009

Wastewater Department Operating Expenses

Twenty five percent of the Public Works staff is allocated to the Wastewater Fund after this year's transfer of 25 percent of Public Works staff to the Stormwater Fund. An equitable share of administration and office support was also allocated to the Wastewater Fund which increased salary and benefit expenses. The allocation of uniforms, fuel, tools, insurance and training were reduced and redistributed fairly to the Water, Wastewater, Street and Stormwater Departments. The reduction in repairs and maintenance is due to the manhole sealing and infiltration and inflow reduction programs being shifted to the capital project fund.

Wastewater Department - Operating Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Operating Expenses					
Salary and Benefits	\$117,879	\$83,982	\$137,169	\$150,590	\$13,421
Operating Supplies	3,250	538	3,250	2,300	-950
Safety Supplies and Uniforms	1,000	303	2,500	2,300	-200
Fuel	2,500	3,209	2,500	2,000	-500
Tools	1,500	1,120	2,000	1,000	-1,000
Insurance	8,000	8,837	8,900	7,791	-1,109
Professional Services	23,500	9,155	6,000	2,000	-4,000
Repairs and Miscellaneous	7,000	4,434	43,140	6,000	-37,140
Travel, memberships, training	850	341	450	1,500	1,050
Utilities	5,600	4,040	3,400	3,600	200
Legal Services	29,536	26,898	20,000	4,140	-15,860
Audit	4,000	3,237		5,000	5,000
Cost Allocation		9,671	5,000	18,820	13,820
Taxes Utility	32,000	37,003	33,500	36,447	2,947
Taxes B&O and Excise	2,800	12,207	13,000	3,800	-9,200
Subtotal City Operating Expenses	239,415	204,975	280,809	247,288	-33,521
Metro	365,000	364,328	372,000	377,332	5,332
Soos Creek	48,000	42,750	45,672	42,043	-3,629
Total Operating Expenditures	\$652,415	\$612,053	\$698,481	\$666,663	-\$31,818



City of Black Diamond Preliminary Budget 2009

Wastewater Department Other Expenses

The amount of \$18,000 in 2009 has been allocated for Capital improvements to the Wastewater Treatment Plant site and also for manhole rehabilitation work.

Wastewater Department - Other Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
Trans to Capital Fund	\$816,000	\$800,000	\$7,500		-\$7,500
Trans to Capital for Wastewater Treatment Plant				\$15,000	15,000
Trans to Capital for Manhole Repl.				3,000	3,000
Trans to Equip. CIP	38,750	38,750			0
Subtotal Other Expenditures	\$854,750	\$838,750	\$7,500	\$18,000	\$10,500
Ending Fund Balance		\$229,663		\$133,346	
Total Wastewater Expenditures	\$1,507,165	\$1,680,466	\$705,981	\$818,009	\$112,028



City of Black Diamond Preliminary Budget 2009

Stormwater Department

The Stormwater Department protects the natural environment from the impacts of stormwater runoff by properly maintaining the City stormwater system and implementing the City's Stormwater Management Plan.

Revenue

Revenues are proposed to cover the cost of operating the Stormwater utility and these costs spread to all the citizens and commercial properties within the City.

Stormwater Department - Operating Revenue					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
Operating Revenue					
User Charges @13x11 months				\$335,500	\$335,500
Operating Revenue	\$0	\$0	\$0	\$335,500	\$335,500

Stormwater Department - Other Revenue					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
Other Revenue					
Yarrow Bay PW Reimbursement				35,352	35,352
Interest				200	200
Subtotal Other Revenue	\$0	\$0	\$0	\$35,552	\$35,552
Beginning Cash and Investments				\$30,000	
Total Stormwater Revenue	\$0	\$0	\$0	\$401,052	\$371,052



City of Black Diamond Preliminary Budget 2009

Stormwater Department Operating Expenses

Twenty five percent of the Public Works staff expenses will now be covered by the Stormwater utility. The fuel, tools, professional services, training, and general service cost allocation were distributed equitably between the Public Works funds. The King County Water Quality expenditure is for monitoring and testing as required by the Department of Ecology for Lake Sawyer. Included in the expenditures is a 6% utility tax is proposed which is the same rate as the water utility.

Stormwater Department - Operating Expenses					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
EXPENSES			<u>Wastewater Fund</u>		
Operating Expenses					
Salary and Benefits			\$143,421	\$150,402	\$6,981
Operating Supplies				1,000	1,000
KC Water Quality				6,000	6,000
Fuel				2,000	2,000
Tools				500	500
Insurance				2,647	2,647
Professional Services			2,000	3,765	1,765
Repairs and Miscellaneous			1,050	2,000	950
Travel, memberships, training				1,500	1,500
Utilities				2,300	2,300
Legal Services				4,140	4,140
Audit				5,000	5,000
Central Service Cost Allocation				18,820	18,820
Taxes - City Utility				18,452	18,452
Operating Costs	\$0	\$0	\$146,471	\$218,526	\$72,055



City of Black Diamond Preliminary Budget 2009

Stormwater Department Other Expenses

The amount of \$100,000 is for implementation of NPDES Phase II as required by State mandate. \$10,000 has been reserved for future capital. The debt repayment is to cover the loan to from the Wastewater Fund.

Stormwater Department - Other Expenses					
	2007	2007	2008	2009	Difference
	Budgeted	Actual	Budgeted	Request	2008-2009
Other Expenses					
NPDES Phase II				100,000	
Trans to Strmwtr Cap Equip Fund				10,000	10,000
Debt Payment to repay Wastewater				20,400	
Subtotal Other Expenditures	\$0	\$0	\$0	\$130,400	\$130,400
Ending Fund Balance				\$52,126	
Total Stormwater Expenditures	\$0	\$0	\$146,471	\$401,052	\$254,581